



**Program Support Unit
BENAZIR BHUTTO SHAHEED
YOUTH DEVELOPMENT PROGRAM
Government of Sindh**

Update: 05-05-2008

Subject: Minutes of Meeting held with ACS (Dev) on Presentation of PC-I of IT department and Labour Department under Benazir Youth Development Program.

(List of Participants attached)

A meeting was held on 5th May 2008, in the office of ACS (Dev) to review the PC-I of Information Technology and Labour Department under Benazir Bhutto Shaheed Youth Development. The worthy ACS (Dev) presided over the meeting and reviewed the presentation of PC-I from respective departments.

Opening the discussion, PD SDSSP praised the efforts taken by IT and Labour Departments for producing valuable output in such a short span of time. He observed that these PC-I Presentations are the product of a consultative process conducted by these Departments from both in-house and external stakeholders. He also suggested using the institutional base of Labour Department for elementary IT courses. The already trained individual might be employed as internees in those institutes for immediate commencement of this program.

AS (Tech.) IT department presented the PC-I of his respective department. He shared the demand-based number of possible trainees in the proposed program in two major categories. First, who shall undergo normal training like MS Office and second, who shall be imparted some specialized training. He presented As per methodology these trainees were to He also presented the cost on each component including training, certification and stipend to the trainees. He expressed the importance of those institutes which could provide quality training under respective fields mentioned at PC-I. He further discussed the public sector demand in the fields of IT.

ACS (Dev) emphasized on the development of an in-house mechanism to review the prevailing market demand in IT Sector. He advised that, the exhibitions in IT sector should be closely followed for proper placement of trainees in the market. He encouraged the outsourcing of the training but also ordered that at-least five institutes at 5 strategic locations all over the Sindh should be selected for this job as they shall prove an asset for future training exercise as well on sustainable basis. In his view, training certification for the rural trainees would not be possible hence they could be awarded an intuitional certificate where they would be getting training. He also suggested that fifty percent finances could be asked from NAVTECH for these trainings.



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Sp. Secretary Finance laid much emphasis on strengthening the STAVTA for developing quality institute under labour department. He also suggested that there should be clear administrative strategy for conducting such training under this program. In this connection a Web Site and trainee's database may be maintained. She stressed upon the presence of a project coordinator in each department for execution these trainings.

Director Manpower and Training, presented his PC-I with possible trainings in various fields. The academic criterion for selection in this program was fixed at-least as Primary. ACS suggested that drivers, cook and Gardener should also be included. The stipend was also fixed as Rs 4000 per trainee.

The committee after detailed discussions reached following conclusions.

Decisions:

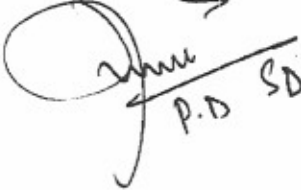
- The Criteria of Training Institutes should be established immediately followed by their selection.
- Stipend for the IT Trainees should last for one year only.
- Principals of Poly-tech institutes should be invited.
- Training of Teachers (TOT) should be started immediately in the eligible institutes where possible.
- Director colleges should be invited for his inputs.
- On basis of Training completion report in screen test, the trained youth shall appear in certification test.
- Upward linkages should be clearly defined. Hence a Full Day Seminar with the entrepreneur and other industrialist would be conducted shortly.
- The trainees who showed fast learning should moved on to relatively difficult and specialized training where as other should be awarded an certificate from their respective institute.
- The Online as well as hard copies of application shall be accepted.
- The already trained and qualified unemployed youth would be hired as faculty in the institutes of Labour and Manpower on internship. Their TOT would be conducted simultaneously.
- A Post of AS (Project) would be created in IT Department to keep the services of Mr. Tunio under this program.
- A secretaries meeting shall be called to establish the scope of this program with clear understanding of its execution and monitoring.

Follow Up Actions:

Crystallization of PC-I of IT Department and Submission of the same through a Summary to the honorable Chief Minister Sindh on 08th May, 2008.

List of the participants

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| 1. | Mr Nazar Hussain Mahar | ACS (Dev), P&D Department, Gos ✓ |
| 2. | Ms Naheed Durrani | Sp Secretary Finance |
| 3. | Mr Abdul Kabir Kazi | PD, SDSSP |
| 4. | ✓ Mr A Fattah tunio | AS (Tech) I.T department. |
| 5. | ✓ Mr Karim Siddiqui | Director Manpower and Industries. |
| 6. | ✓ Ms Umm-e-Kulsoom | Consultant P&D department. |
| 7. | Prof Noor-ul-Haq | AS (Tech), P&D, department. |
| 7. | Mr Aftab Memon | Program Officer (Monitoring) |
| 8. | Syed Salahuddin Ahmed | Program Officer (Fin & Admin) |


P.D SDSSP