



BENAZIR BHUTTO SHAHEED YOUTH DEVELOPMENT PROGRAM (BBSYDP)

Expression of Interest [EOI]

(DATA ENTRY/PROCESSING & CONDUCTING ENTRY TEST OF CANDIDATES FOR THE TRAINING PROGRAM UNDER BBSYDP [PHASE-III])

- The Government of Sindh has launched a major initiative, titled “**Benazir Bhutto Shaheed Youth Development Program**” (BBSYDP), for addressing the issues of poverty and un-employment through Human resource development in the province.
- The Provincial Coordination Unit (PCU) of the program invites proposal from the agencies/firms for data entry/processing & conducting aptitude test of candidates for the training program under BBSYDP to be held in 23 districts of Sindh. The TORs & Prequalification is as under:

Terms of Reference:

- i. Data Entry of the received application forms & shortlisting of eligible candidates,
- ii. Preparation of data base and sharing it with the procuring agency,
- iii. Preparation for pre-test arrangements for conducting test for the selection of the eligible candidates for the training,
- iv. Prepare fool proof strategy and ensure smooth & peaceful conduction of test, by keeping the transparency, sanctity and secrecy of the test procedure in 23 Districts of Sindh,
- v. Intimation about the test to the candidates through reliable source of communication,
- vi. Preparation & providing soft and hard copy of the result on prescribed format,
- vii. Publication of result at the organization’s website

Information/Documents required for the prequalification:

- i. The firm must have at least 3 (Three) years’ experience in the relevant field,
 - ii. Status of assignment in the relevant field [Provincial/National] mentioning successful assignment(s)
 - iii. Expertise in data entry/database processing/preparation/conducting/assessment of test paper(s)
 - iv. Availability of Regional/District level network in Sindh with adequate facilities,
 - v. Must have annual turnover of min. 2M
 - vi. The firm must be registered with the Income Tax, Sales Tax and other professionally related registering bodies (where ever applicable)
- All those interested may obtain Pre-Qualification Document from the PCU-BBSYDP, on submission of a pay order amounting to Rs.500/- (non-refundable) in the name of Provincial Coordinator, BBSYDP, Karachi; along with “Letter of Interest (LOI)”, by **12:00 noon, December 27, 2010** and the same must be submitted to PCU by or before 3:00pm on the same day (In case of falling a public holiday, the next working day will be treated as closing date)
 - Only the short listed/prequalified firms will be invited to submit the bids.

Provincial Coordination Unit,

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