



Provincial Coordination Unit
Benazir Bhutto Shaheed

Youth Development Program
Government of Sindh



Pre-qualification Document for Employment Consultant Firms / Organizations

January 2010



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Firms/Organization Profile

| | | |
|--|-----------------|--------------------------------|
| Name of the Firm / Organization | | |
| Address of the Firm / Organization Phone, Fax, email | | |
| Name of Owner / CEO / Director With CNIC | | |
| Administrative structure / Status (Attach organgram) | | |
| Qualified Staff (Attach list with qualification & experience) | Full Time _____ | Part Time / Temporary _____ |

Experience

(Please attach the documents, relevant to below mentioned parameters).

| | |
|---|--|
| Relevant experience in employment consultancy providing (locally and internationally) | |
| Number / Locations of Consultancy Firms in Sindh / Pakistan. (Attach district wise list). | |
| Areas / Field of Specialization where Consultancy is provided | |
| List of Organizations / Clients which Have Aailed your Services | |

Consultancy Programs and Relevant Information

| Names of Organizations / Department being provided Consultancy at present. (Attach documents) Please use extra sheet if required. | Areas / Fields |
|--|----------------|
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Affiliation / Registration

| | | |
|--|------------|-----------|
| Registration with the organization (Authorized to register) under Government or with international agency recognized by the Government (Attach documents). | Yes | No |
| Has the Firm / Organization been pre-qualified short listed by any organization / Government in the field relevant to the area new applied departments. (Attach documents) | Yes | No |

External Consultancy Affiliation

| | |
|--|--|
| Details of Affiliations if any Firm/ Organization locally or Internationally. Please provide documentary evidence of any such affiliation and its acceptance by the Government. | |
| Forward linkages - for Employment, connectivity with relevant industry / sector. Please provide details of linkages with potential employers in Trade and Industry or any other such organization / employer relevant to the courses. | |

Financial Capability

| | |
|--|--|
| NTN No. | |
| GST Registration No.(If applicable) | |
| Annual Turnover of consultancy cost during last three years. | |

Note: Affidavit to the effect that the firm is not blacklisted and is not in litigation with any organization / department, private or public.