



Provincial Coordination Unit
Benazir Bhutto Shaheed
Youth Development Program
Government of Sindh



No. PS(PC)/PCU/BBSYDP/2009
Karachi Dated 24th October, 2010

MOST URGENT

To,

1. Dr. Islam Hameed
Chairman,
2. Ms. Naheed S. Durani
Special Secretary/Member
3. Mr. Abdul Wahid Uquaily
MD STEVTA
4. Special Secretary, P&D Department.
5. Dr. Zubair Shaikh
Member.

Subject: Minutes of Meeting Of Technical Committee BBSYDP held on 24th September 2010 in Provincial Coordination Unit

Kindly refer to the subject noted above and forward minutes of the meeting held on 24th September 2010 in Provincial Coordination Unit, BBSYDP for taking further necessary action under intimation to this Office.


Karim Bakhsh Siddiqui
Provincial Coordinator 4/10

A copy is forwarded for information and necessary action to:

- i. The Secretary to Government of Sindh Works & Services/Health/Transport/Sports & Youth affairs Department.
- ii. PC, PCU, BBSYDP, Karachi.
- iii. The PD, PMU, Works & Services/Health/Agriculture Department.
- iv. The Deputy Provincial Coordinator (All), BBSYDP, Karachi,
- v. PO-II, III and VIII, PCU, BBSYDP, Karachi.



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Youth Development Program
Provincial Coordination Unit
Chief Minister's Secretariat, Sindh



SUBJECT: MINUTES OF MEETING OF TECHNICAL COMMITTEE BBSYDP HELD ON 24TH SEPTEMBER 2010 IN PROVINCIAL COORDINATION UNIT, BBSYDP.

A Meeting of Technical Committee was held at 2.00 PM on 24th September 2010 in the committee room of Provincial Coordination Unit, Karachi. List of the participants is attached. The agenda of the meeting was as below:

- i. Presentation on training program (Phase-I & II) launched by Project Director, PMU Health Department;
 - ii. Evaluation of Proposal For Training (PFT) submitted by Health Department for Phase-III (2010-2011);
 - iii. Proposal For Training (PFT) submitted by Agriculture Department for Phase-III (2010-2011).
 - iv. To discuss and decide Issues related with M/S SDUY by Ramada Hotel Plaza.
2. The meeting started with recitation from the Holy Quran. The Chairman of the Technical Committee welcomed the participants.
3. The Deputy Provincial Coordinator (Public Sector) BBSYDP briefed the members of the committee about financial allocation for BBSYDP in 2010-2011, target of the trainees to be trained in Phase-II, proposals for training approved by Provincial Steering Committee. BBSYDP and expenditures to be incurred on these PFT, in phase – III (2010-2011, liability of completing training programs for phase- II (2009-2010) and remaining amount for further allocation of training programs to be approved in phase – III. He apprised the forum about the decisions of the committee taken in its meeting held on 19th June, 2010.
4. Project Director, PMU Health Department gave detailed presentation about training programs launched by the PMU in phase –I (2009-2009) and II (2009-2010). He informed the forum that in Phase- I, 3785 trainees were selected out of which 902 trainees were terminated either due to low attendance or left their training in between and 2883 were enrolled by Sindh Medical Faculty. Examination was conducted by SMF in February, 2010 and 1288 passed where as 1185 trainees failed and they have chance to appear in the bi-annual examination, however, 410 enrolled trainees who could not appear in examination are in process of getting permission for appearing in bi-annual examination. He further informed that 660 trainees against the allocation of 760 were selected in Phase –I out of which 360 were expelled either due to low attendance or left the training program while 300 appeared in examination conducted by Sindh Nursing Examination Board from 21st to 24th September 2010.



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5. He informed the forum that in phase- II, training of Paramedics was launched in 18 institutes through out the province of Sindh. He further informed that on the instruction of Technical Committee he has visited 8 training institutes so far. He apprised the forum in detail about training in these 8 institutes.
6. Regarding question asked by Provincial Coordinator BBSYDP about status of tutors, he replied that PMU is making efforts to recruit / engage tutors to fill posts fall vacant due to resignation of tutors. While replying to question raised by chairman of Technical Committee, he informed that trainees were expelled due to various reasons including faulty selection process of trainees, distance of training institute and non payment of stipend etc.
7. Program Officer- II while giving presentation on Proposals for Training (PFTs) submitted by Health department for training of 2000 trainees in eight disciplines of Paramedics and 700 trainees in Community Midwifery he shared observations on PFTs and suggested recommendation to align the PFTs in accordance with the Guidelines Version- II.
8. Program Officer gave detailed presentation on PFT submitted by Agriculture Department and stated that the department has proposed training for ten thousand (10000) trainees in seven (7) trades with estimated cost of Rs. 423.328 million (per trainee cost Rs. 42,333/-) for evaluation of Technical Committee BBSYDP, in this regard name of trades, trainees allocation and venues as under
 - i. Six months training for **1500** trainees in the trade of **Farm Management** at Office of D.Os and Government & Private Farms,
 - ii. Six month training for **3000** trainees in the trade of **Mechanics** for agriculture Machinery at 14 Agriculture Engineering Workshops and Government College of Technology SITE Karachi.
 - iii. Four months training for **800** trainees in the trade of **Food Technology** at SHRI Mirpurkhas, Guava Research Station Larkana, PCSIR Karachi University and Khairpur,
 - iv. Four month training for **200** trainees in the subject of **Micro / Drip Irrigation System** at 5 main divisional workshops and Agriculture Training Institute Sukrand,
 - v. Four months training for **200** trainees in the subject of **land Surveying for Irrigation Drainage & Water Reservoir**,
 - vi. Four months training for **300** trainees in the trade of **Plant Tissue Culture** at HEJ Research Institute University of Karachi and Sindh Horticulture Research Institute Mirpurkhas and
 - vii. Six months training for **2000** trainees in the trade of Skill Development for **Informal Employees** in Agriculture Field at taluka level.
9. Program Officer VIII briefed the meeting that the training partner, M/S SDUY by Ramada Hotel Plaza had violated the agreement by changing the location of the training (twice



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throughout the training period) in spite of assurances. The said violation impacted over the training quality consequently the issue was raised before the T.C for guidance. T.C decided that the quality of the training should be assessed/ verified by National Testing Service (NTS) through testing of trainees. According to the results of the trainees reported by NTS showed that the trainings in 2 trades out of 3 (Flood& Beverages& House Keeping) is of poor quality while training in one trade (Front Office) it is near more than average. Hence in order to have further guideline, the matter is referred to the T.C with some recommendations. The committee discussed pros & cons of the matter in depth and considered various options including queries on payment of stipend & training cost.

10. The meeting took the following decisions:

A. Health Department

- i. PMU will revisit monitoring reports sent by PCU and will send necessary reply to PCU.
- ii. PMU will share root causes of expulsion of trainees from training program and suggest measures to remove such causes.
- iii. PMU will include new employable trades like ICU Technician, Cardiac Technician, Ophthalmic Technician and MRISCT Scan Technician etc in PFT.
- iv. PMU will prepare one PFT for training in Paramedics and Community Midwifery in Phase- III and send to PCU.
- v. PMU will send Base line reports of training institutions to be proposed for training of Paramedics and Community Midwifery to PCU.

B. Agriculture Department

- i. PFT Phase-III for training in Farm Management, Mechanics, Food Technology, Micro/drip Irrigation system, Land Surveying for Irrigation Drainage & Water Reservoir and Plant tissue Culture which may consider for 3rd Phase-III with condition of capacity of training institute/center, for this purpose the Agriculture Department will be furnished the following documents/items/terms;
- ii. Base Line Reports of training institutes,
- iii. Allocation of trainees may be furnished as per capacity of training institute, satisfactory arrangement of training program, removing of errors according to previous observation of PCU and other monitoring bodies,
- iv. Mandatory Provisions according to Guidelines (Version-III); and
- v. PFT must contain costing sheet on New Accounting Model (NAM) and monthly tranches of funds required.

C. M/S SDUY by Ramada Hotel Plaza

PCU (through a letter), may immediately direct M/s SDUY by Ramada Plaza, that they should impart proper training for at least 3 months more which must include 2 months practical training followed by testing of training quality through testing/ certification of trainees by a reputable National Institute of Hotel Management. In

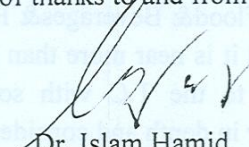


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case the training partner remains fail in showing any positive response within 15 days, an immediate meeting of Technical Committee may be convened to decide the case on the basis of permissible parameters.

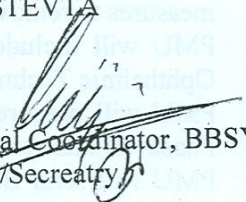
- The meeting ended with vote of thanks to and from the Chairman.


 Dr. Islam Hamid
 Chairman


 Special Secretary (B&E/R)/Member


 Mr. Abdul Wahid Uquaily
 Managing Director/Member
 STEVTA


 Representative/Member
 Planning & Development Department


 Provincial Coordinator, BBSYDP
 Member/Secretary