



Provincial Coordination Unit
Benazir Bhutto Shaheed
Youth Development Program
Chief Minister's Secretariat, Government of Sindh



No. PS(PC)/PCU/BBSYDP/2009 /6115
Karachi Dated: 20th October, 2010

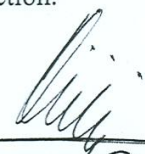
MOST URGENT

To,

1. Dr. Islam Hameed
2. Special Secretary (B&E/R)/Member
Finance Department
3. Mr. Abdul Wahid Uquaily
MD STEVTA
4. Secretary, P&D Department.
Member
5. Dr. Zubair Shaikh
Member.

Subject: Minutes of Meeting Of Technical Committee, BBSYDP held at 2.00 p.m on 16th October 2010 in the Committee Room of Provincial Coordination Unit

Kindly refer to the subject noted above and forward minutes of the meeting of the Technical Committee, BBSYDP held on 16th October 2010 for necessary action.


Karim Bakhsh Siddiqui
Provincial Coordinator

A copy is forwarded for information to:

- i. The Additional Chief Secretary (Dev), Planning & Development Department, Government of Sindh, Karachi.
- ii. The Principal Secretary to the Chief Minister, Sindh, Karachi.
- iii. The Project Director, PMU, BBSYDP, Agriculture/Antiquities/Education & Literacy/Forest & Wildlife/Irrigation & Power/Information Technology/Health/Manpower & Training Wing-STEVT/ Livestock & Fisheries/Sports & Youth Affairs/Technical Education Wing-STEVT/Women Development/Works & Services Department
- iv. The Deputy Provincial Coordinator (All), PCU, BBSYDP, Karachi.
- v. The Program Officer (All), PCU, BBSYDP, Karachi.



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SUBJECT: MINUTES OF MEETING OF TECHNICAL COMMITTEE BBSYDP HELD ON 16TH OCTOBER IN PROVINCIAL COORDINATION UNIT, BBSYDP.

A Meeting of Technical Committee was held at 11.30 a.m on 16th October 2010 in the committee room of Provincial Coordination Unit, Karachi. List of the participants is attached. The agenda of the meeting was as under:

- ✓ Payment of stipend and dislocation allowance to trainees who could not attend training due to flood;
- ✓ Checklist of training program;
- ✓ Calculation of dislocation allowance on actual basis;
- ✓ Reference of revision of Proposal For Training (PFT) submitted by Technical Education Wing-STEVTA.
- ✓ Any other item with the permission of the Chair.

2. The meeting started with recitation from the Holy Quran. The Chairman of the Technical Committee welcomed the participants and asked Provincial Coordinator to brief the meeting about the agenda.

3. Provincial Coordinator BBSYDP stated that the some Project Management Units of training partners from the Public Sector have approached the PCU that according to the Guidelines Version-III, a trainee whose attendance is less than 60% percent in two consecutive months he/she will be expelled from the training program in writing. But due to flood some trainees could not attend the training and now they are urging for payment of stipend. He further stated that to keep check on progress of training program from its design to completion, Provincial Coordination Unit has prepared check list. He further stated that in view of PSC decision of reducing stipend to Rs. 2,500/ and Dislocation Allowance on actual basis, the Project Directors' Committee headed by Secretary/PD of the Department of Antiquities was constituted with Terms of Reference to make recommendations in this regard. The Committee deliberated on and made the following recommendations:

i. **Other than Karachi**

Within same taluka/city	Rs. 2500/
Outside taluka but within district	Rs. 3,500/
Outside District	Rs. 4,500/



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ii. **For training in Karachi**

From outside Karachi	Rs. 5,000/
Domiciled in Karachi attending training	Rs. 3,000/

3. While briefing the forum about agenda he stated that according to approved Proposal For Training (PFT) of Phase-II in respect of Technical Education Wing-STEVTa batch-III was to be launched for training of 8900 trainees and now the Wing has made reference to PCU for revision of PFT with proposal of launching training program for skill development amongst 2500 flood affectees at 5 places instead of launching batch-III. He further stated that the Wing currently has made reference of 300 trainees where as for rest of the seats it will be sent shortly. The training program will be for 1 month duration and Modules for Employable Skills (MES) approach will be adopted as per TREE (Training Required for Employment and Employment) methodology. He also stated that though under BBSYDP there is no training program of one month duration and non payment of stipend and dislocation allowance but as the training program is designed for meeting the requirements of natural disaster in shape of flood so it is submitted before the Committee for consideration. He shared with the forum that National Commission for Human Development (NCHD), the new training partner joined the Program, has also informed the PCU that the PFT approved by the apex body i.e Provincial Steering Committee of the Program for Women Economic Development Project is being revised to broaden its scope aimed at concentrating on flood affected districts instead of 23 districts of the province of Sindh. He apprised the forum that PFT is awaited.

4. The Managing Director, Sindh Technical Education and Vocational Training Authority (STEVTa) stated that this training program is especially designed to provide opportunity to flood affectees for skill development. He further stated that training program of batch-III of Phase-II could not be launched due to flood and this proposal of training program for flood affectees will replace batch-III. He informed that trainee will not be paid stipend and dislocation allowance and instead of it he/she will be provided tool kit on the completion of the training program and initially tool kit will be provided by U.N Habitat. He also informed the forum about the details of the expenditure to be incurred on training program is as under:

i.	Principal remuneration per institute	Rs. 7,000/
ii.	Trainer remuneration per trade	Rs. 12,000
iii.	Manual of course	Rs. 50 per trainee
iv.	Raw material	
	✓ Masson	Rs. 1250/ per trainee
	✓ Carpentry	Rs. 1,500/ per trainee
	✓ Building Painter	Rs. 850/ per trainee



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5. The Project Director, PMU, Technical Education Wing-STEVTA stated that costing for rest of the proposed number of trainees (2,500) will be provided to Provincial Coordination Unit, BBSYDP. He further stated that break up of training program for 300 trainees will be as under:

Name of Institute	District	Name of Trade	No of trainees
GCT, Khairpur	Khairpur	Masson, Carpentry and Building Painter	20 for each trade. Total 60
GMI (B) Shikrapur	Shikarpur	Masson	20
GMI Shahdakot	Kambar @ Shahdakot	Masson, Carpentry and Building Painter	20 for each trade. Total 60
GMI Kandhkot	Kashmore @ Kandhkot	Masson and Carpentry	20 for each trade. Total 40.
Vocational Training Center Larkana	Larkana	Carpentry and Building Painter	20 for each trade. Total 40.
Vocational Training Center Shahdakot	Kambar @ Shahdadkot	Masson and Building Painter	20 for each trade. Total 40.
Vocational Training Center Ratodero	Larkana	Carpentry and Building Painter	20 for each trade. Total 40.
Total No of trainees			300

6. The meeting took the following decisions:

- i. The Training Program for training of 2500 trainees for flood affectees is recommended at training institutes mentioned at para- 5 above.
- ii. The Training Program for training of 300 trainees for flood affectees is recommended as exceptional case in especial scenario;



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- iii. Trainees to be included in training program will give undertaking that he/she will remain in the flood camp till the completion of the training program;
- v. In case a trainee leaves the training program before its completion he/she will not be given tool kit.
- vi. Trainers' remuneration will be as under:
- | | |
|---------------------|-------------|
| a. Internal trainer | Rs. 5,000/ |
| b. External trainer | Rs. 12,000/ |
- vii. Cost of material will be as under:
- | | |
|---------------------|----------------------|
| ✓ Masson | Rs. 700/ per trainee |
| ✓ Carpentry | Rs. 700/ per trainee |
| ✓ Building material | Rs. 850/ per trainee |
- viii. The selection will be made from the districts affected due to flood such as Ghotki, Kashmore @ Kandhkot, Shikarpur, Kamabr @ Shahdadkot, Larkana, Dadu, Jamshoro and Thatta and their affectees are staying in the flood camp in accordance with the District Placement Plan including aptitude interview to be conducted by the Principal of the proposed training centers;
- ix. Stipend and dislocation allowance will not be paid to trainees;
- x. STEVTA will issue Notification/Order for placing training centers of Manpower & Training Wing at the disposal of Technical Education Wing-STEVT A for the purpose of training under BBSYDP for flood affectees till completion of the training program;
- xi. The stipend will not be paid to trainees who could not attend the training due to flood. However, they may be allowed to continue training in the public interest;
- xii. The Technical Education Wing-STEVT A and NCHD will submit formal proposal of revision of Proposal For Training for Phase-II to PCU to be submitted to the Technical Committee in its next meeting;
- xiii. The version of PDs' Committee regarding payment of Dislocation Allowance and proposal to be made by the PCU may be submitted in next meeting of the Technical Committee;
- xiv. In future Dislocation Allowance will be paid on production of the following documents by a trainee:

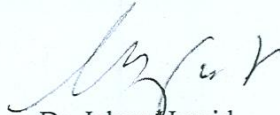
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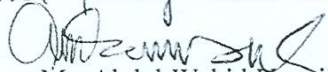
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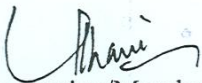



- i. Certified copy of Domicile;
- ii. Certified copy of CNIC
- xv. The Project Director of concerned PMU will issue Sanction/Order before disbursement of stipend and Dislocation Allowance.
- xvi. Check list was approved by the Technical Committee.
7. The meeting ended with vote of thanks to and from the Chairman.


Dr. Islam Hamid
Chairman

Adil- Sitewal
Special Secretary (B&E/R)/Member

Dislocation allowance was not finally decided.

Mr. Abdul Wahid Uqaili
Managing Director/Member
STEVA


Representative/Member
Planning & Development Department


Provincial Coordinator, BBSYDP
Member/Secretary